



Goodwill Industries of San Diego County

## Textiles Sorter and Hanger

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Department: Retail Processing  
FLSA Status: Non-Exempt  
Grade/Level: 1  
Work Schedule:  
5 Days a Week, may include weekends.  
Revised Date: 04/27/2010

Job Status: Part Time  
Reports To: Store Manager  
Amount of Travel Required: No travel required  
Positions Supervised:  
None

### POSITION SUMMARY

Sorts textiles using quality control and hangs garments on hangers and racks.

### ESSENTIAL FUNCTIONS

- Inspects garments taken from carts for rips, soils, stains, missing parts, missing buttons or inappropriate markings.
- Puts garments on suitable hanger and buttons one button.
- Places hanger on rack.
- Hangs multiple-part garments together.
- Maintains a clean and organized area.
- Tags items according to guidelines.
- Moves Z racks from processing area to retail floor.
- Refills hanger racks with hangers.
- Puts rejected clothes in a separate bin and places in designated area when applicable.
- Cleans and prepares work area for next shift.
- Performs other miscellaneous duties as assigned.

### POSITION QUALIFICATIONS

Competency Statement(s)

Education : None

Experience : None

### SKILLS & ABILITIES

Computer Skills

Certificates & Licenses

Other Requirements

